

Head Teacher

Your Ref:
My Ref:
Contact: Ian Alderson
Tel: 01482 613795
Fax: 01482 613290
Email: ian.alderson@hullcc.gov.uk
Date: 8th March 2004

Dear Head Teacher,

Communications Hardware Support

Further to Paul Stevens' letter of the 30th September 2003.

I wish to extend this service again to schools; however, a minimum of 70% take-up is required from all schools to make the scheme viable. Last year some schools were without essential equipment due to either failing equipment or lightning strikes.

As in previous years, the corporate IT communications department is willing to offer hardware support for networking equipment in schools. However this is **only** hardware (Cisco equipment) procured and installed by corporate IT. Other previous procured equipment should be replaced on failure, however the cost of replacing such equipment will be subsidised should you take up the additional support option.

An Example:

A school who does subscribe to the support agreement, has a fault on the switch were the internet access is configured. The school would need to purchase another switch through the corporate IT communications department, this would then once delivered need to be configured and tested. Once tested the new switch would be installed in the school. The cost of this is likely to be over £1,000.00.

The cost for supporting schools communications hardware is as follows;

Each communications device (Switch, 3COM Router or Hub) is £75 each.

Any fibre link hardware in schools is £50 each.

Any communications cabinet equipment and associated leads is £20 each.

An example for costing purposes would be, a school with one communications (grey) cabinet, 2 switches and 1 hub and a fibre link to another building would be £295 for cover for the year (April 2004 until March 31st 2005).

All monies not used replacing faulty hardware throughout the year will be invested in the replacement of older equipment in schools to enhance the network infrastructure and cascading hardware where necessary.

Please complete the attached proforma should you wish to subscribe to this service. Please endeavour to return the completed proforma by the 19th April 2004. Any proforma received after this date will be discounted, from the scheme and the school informed.

If you have any queries please do not hesitate to contact me direct on 613795.

Yours Sincerely,

Ian Alderson
ICT Technical Support Officer

On behalf of the IT Manager

Communications Hardware Support Proforma

School Details:

School Name: _____

Telephone: _____

Name: _____

Date: _____

Position: _____

Signature: _____

Cost Code: _____

Detail Code: _____

Equipment Details:

	No.	Cost	
Number of Switches/Hubs:	___	£___	£75 per device
Number of fibre links in school:	___	£___	£50 per fibre link
3COM Router:	___	£___	£75 per router
Number of Cabinets in school:	___	£___	£20 per cabinet
Support for 3 rd party equipment	Y/N	£300	
Overall Cost		_____	

Please return to Claire Winship, Clerk, IT Section, Essex House, Manor Street, Hull, HU1
1YD. FAX 613290